

10. Governance

*Created 2016
Amended October 2017*

This policy has been established by the Directors of the SYC to define the general guidelines under which the club operates.

10.1 Authority

- 10.1.1 The hierarchy of authority begins with the Letters patent, followed by the SYC Bylaws, which leads to our Mission Statement. These are the principles under which we are tasked with governing. The Policies are the guides to our day to day decision making.
- 10.1.2 It is the responsibility of the board to act in accordance with the precepts of the letters patent, the bylaws, the mission statement and the policies.
Board meetings should be held monthly.

10.2 Regular Board Meetings

- 10.2.1 They shall be conducted using Robert's rules, where applicable, though when in conflict, SYC bylaws and special rules take precedence (Bylaw 1.33.01)
- 10.2.2 As per bylaw 1.32 notice shall be given by email or telephone.
- 10.2.3 The meetings must be run by the Commodore or in his absence the Vice Commodore.

10.3 Guiding Principles

- 10.3.1 The board is in service of the membership and works on behalf of the best interest of the members.
- 10.3.2 The board oversees the management and operation of the organization.
- 10.3.3 The board shall speak in one voice on voted issues.
- 10.3.4 Voting shall take place within the structure of a Regular, Special or Annual General Meeting.
- 10.3.5 It is the responsibility of each director to act in accordance with the directives of the board, which must act in concert with the precepts of the letters patent, bylaws, mission statement and the policies.
- 10.3.6 It is the responsibility of each Director to fulfill his/her duties and oversee the areas under his/her care.
- 10.3.7 Each Director shall be conscious of his/her fiduciary responsibilities. Budgetary allocations are dispensed to Directors who may in turn offer certain moneys to club officers.
- 10.3.8 It is the responsibility of each board member to represent member interests in bringing pertinent issues to the attention of the board.
- 10.3.9 All board members must exercise good judgement at all times and act in accordance with their good conscience.

10.4 Decorum

- 10.4.1 The Directors of The Stormont Yacht Club are the custodians of a very fine and respectable institution. As such, they must by their attitude and actions promote respectful interactions amongst the membership and protect the integrity of the social fabric of the club.

10.5 Appointed Officers

- 10.5.1 Appointed Officers of the Club operate under the supervision of a Director.
- 10.5.2 Any decisions made in the area of the responsibility of an Appointed Officer must be discussed with the Director involved. Budgets, communications on behalf of the club, must be cleared through the supervising Director, who may or may not require board approval.
- 10.5.3 All communications shall be cc'd to the secretary, the supervising director and other interested parties.
- 10.5.4 Appointed Officers shall be aware that they speak on behalf of the Club's interest, but have no authority to commit resources or assets unless backed by a relevant Director.
- 10.5.5 Members of Committees must act under the supervision of a Director, who is in turn responsible to the Board.

- 10.5.6 Each Director and Appointed Officer shall fulfill his/her duties as set out in the appropriate Job Description.
- 10.5.7 Divergence of opinions between elected officers and Directors can be brought to the attention of the Board of Directors during a normal or special Board of Directors meeting by either party. The Board will provide advice on resolving the issue and as a last resort put the issue to a vote. Informal resolution of conflicts is the preferred alternative.