

## 2. Membership Expectations

*Created November 2009  
Amended April 2010  
Amended March 2013  
Amended November 2016  
Amended October 2017  
Amended May 2024*

This policy has been established by the Directors of the SYC to define the mandatory and volunteer activities required of members. Participation by each member is required in order to maintain status as a member in good standing. Your continued and active participation in these activities will make our club a better place and will give members a sense of belonging and pride in the club.

- 2.1 Overview of Activities: Where hours are noted, these represent an estimated number of hours the member should allocate to complete the activity.
  - 2.1.1 Mandatory Activities: The following activities are mandatory for **ALL** members:
    - 2.1.1.1 Club Opening / Spring Clean-up / Docks-In: 4-6 hours
    - 2.1.1.2 Duty Officer: 10:00 to 18:00
    - 2.1.1.3 Club Closing / Fall Cleanup / Docks-Out: 4-6 hours
  - 2.1.2 Mandatory Activities: The following activities are mandatory for ALL boat owners:
    - 2.1.2.1 Crane-In: 6-8 hours
    - 2.1.2.2 Crane-Out: 6-8 hours
  - 2.1.3 Volunteer Activities: It is mandatory that all club members participate in some volunteer activities throughout the year. Members are expected to indicate their interest and availability. Members will be contacted when work parties require volunteer workers. Repeated failure to participate in volunteer activities will be grounds for a warning, first verbal and then written. If improvement is not noted, the status of "Member Not in Good Standing" will be assigned as per Bylaw 4. Continued non-compliance will result in withdrawal of membership rights as per Bylaw 4.
    - The following work parties/activities require members attendance:
      - 2.1.3.1 General Work Parties: Time Varies: Member volunteers required.
      - 2.1.3.2 Cradle Storage Work Party: 4 hrs. Boat Owner volunteers required.
      - 2.1.3.3 Cradle Set Up: 4 hrs. Boat Owner volunteers required.
      - 2.1.3.4 The following activities requiring volunteer members include but are not limited to:
        - 2.1.3.4.1 Gardening
        - 2.1.3.4.2 Hospitality
        - 2.1.3.4.3 Special Events (e.g. Sail Past, Boom, Adult Sail, AGM)
        - 2.1.3.4.4 Organizational jobs (Elected Officers, Appointed Officers and other positions)
        - 2.1.3.4.5 Mentoring new members (ongoing)
- 2.2 Detailed Descriptions of Activities:
  - 2.2.1 Mandatory Activities for **ALL** members:
    - 2.2.1.1 Club Opening / Spring Clean-up / Docks-In: 4-6 hours (Usually first Saturday morning before Crane-In).
      - 2.2.1.1.1 Club Opening / Spring Clean-up: prepares the club and grounds for the season. This includes the collecting and removing of all loose debris around the property, moving of picnic tables, placing of BBQ's, cleaning/disinfecting interior of clubhouse (normally done prior to this day), repairing identified damage, placing signage etc. This is NOT a time to work on your own boat. Bring your own rake as raking is one of the biggest jobs. Getting the club house and grounds ready sets the stage for a great sailing season.

- 2.2.1.1.2 Docks In: prepares the docks for summer, repairing, moving docks into the water, placing dock sections in correct locations, connecting and securing docks, placing and securing mooring balls.
- 2.2.1.2 Duty Officer: 10:00 to 18:00 (Saturdays, Sundays or Statutory Holidays during the sailing season)
  - 2.2.1.2.1 These duties are scheduled by the Vice Commodore. Please refer to the Duty Officer program.
- 2.2.1.3 Club Closing / Fall Clean Up / Docks-Out: 4-6 hours (Usually first Saturday morning after Crane out)
  - 2.2.1.3.1 Club Closing / Fall Winterizing: prepares the club and grounds for winter. This includes moving picnic tables, chairs to storage area, removing signage, removing club boats from water, storing motors, final cleaning and sanitizing kitchen etc.
  - 2.2.1.3.2 Docks Out: prepares them for winter. Docks are labeled, disconnected, transported so they can be removed from the water for storage, moved and stacked; docks needing repairs are identified (possibly fixed), mooring balls are removed, anchor lines are secured to a central line so they can be found in the spring.
- 2.2.2 Mandatory Activities for **ALL** boat owners:
  - 2.2.2.1 Crane-In: 6-8 hours (Usually first Friday in May)
    - 2.2.2.1.1 Boats are prepared, identified, secured for lifting, unsecured once placed into water, towed (if required) to designated slips, and temporarily secured.
    - 2.2.2.1.2 Tasks are scheduled by the Harbormaster.
    - 2.2.2.1.3 Owners of boats should NOT use this time for anything other than in Crane-In and moving boats to their own slips.
  - 2.2.2.2 Crane-Out: 6-8 hours (Usually the first Friday after Thanksgiving)
    - 2.2.2.2.1 Boats are moved or towed to a lifting staging area, prepared for lift (slings locations MUST be visible on boats), boats are lifted and deposited in proper cradles for winter storage.
    - 2.2.2.2.2 This also involves crews power washing the bottoms of boats as they come out. Tasks are scheduled by the Harbormaster.
    - 2.2.2.2.3 Boat owners or designates must ensure slings are located at proper lift points and boats are properly positioned on cradles.
- 2.2.3 Volunteer Activities:
  - 2.2.3.1 Volunteer Activities: All club members are expected to participate in some volunteer activities throughout the year. Members are encouraged to indicate their interest and availability. Members will be contacted when work parties require volunteers.
  - 2.2.3.2 General Work parties: (Time varies) From time to time, members are asked to voluntarily participate in general work parties. Examples include painting, dock repairing/constructing, removing trees, cleaning up, and general construction. Typically work parties range in size from 5- 10 people. The Board attempts to schedule these work parties in the spring and fall to reduce the impact on our short summer. There are, however, circumstances dictating that tasks be completed during the summer or winter.
    - 2.2.3.2.1 Cradle Storage Work Party: 4 hours (Usually the Saturday morning after Crane-In. Cradles are moved to a storage area identified by the Harbormaster. All cradles must be properly labeled. The Harbormaster organizes a list of members for this work party.
    - 2.2.3.2.2 Cradle Set-Up: 4 hours (Usually the Saturday before Crane-Out) Cradles are moved from the storage area to the winter placement location as identified by the Harbourmaster. The Harbourmaster organizes a list of members for this work party.
  - 2.2.3.3 Volunteer Activities:
    - 2.2.3.3.1 Gardening: The club employs help to cut grass etc, however all flower beds are maintained by the voluntary efforts of club members.
    - 2.2.3.3.2 Hospitality: Most scheduled club events and major work parties are accompanied by food to enhance the social component of membership. The

Hospitality Convener requires volunteers to organize and prepare meals and refreshments.

2.2.3.3.3 Special Events: (e.g. Sail Past, Boom, Adult Sail, AGM ...) Members donate their time to make our special events successful. This is one of the things that make our club such a special organization. As you hear about special events, please reach out and see if you can help.

2.2.3.3.4 Elected Officers, Appointed Officers and other positions. This club is able to function because members donate hours and skills to fill various leadership positions. These include membership on the Board of Directors, Appointed Officers and other positions. We encourage your participation in these positions. Consider serving the club by reaching out and taking on roles and tasks that suit your skills.

